

NOVEMBER 15, 2021

Regular Meeting of Mayor and Council was convened at 7:00 p.m. on November 15, 2021 with Mayor Edward Donovan presiding. This meeting was held in person at Borough Hall and via Zoom.

Mayor Donovan read the statement re: Open Public Meetings Act of 1975 and that adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough.

Mayor Donovan welcomed the audience and invited them to join in a moment of silent prayer and a salute to the Flag.

ROLL CALL: Present: Council Members Jay Bryant, Jeff Lee, Michael Mangan, Richard Read and James Walsh

Absent: Gregg Olivera

Also present was Borough Attorney Mark Kitrick and Deputy Administrator Amy Spera.

Audience Participation

Council Member Bryant made a motion to open the meeting to the public on agenda items, seconded by Council Member Mangan. Motion carried unanimously.

There being no comment Council Member Bryant made a motion to close the public portion, seconded by Council Member Walsh. Motion carried unanimously.

Certificate of Recognition

Mayor Donovan read the following Certificates of Recognition

Eagle Scout – Matthew Rose

Eagle Scout – Jake Palmieri

Girl Scout Silver Award – Olive Stockton

Approval of Minutes

Regular Meeting Minutes – October 18, 2021

Regular Meeting Minutes – November 1, 2021

Council Member Walsh made a motion to approve the minutes, seconded by Council Member Lee. Motion carried unanimously.

CONSENT AGENDA

RESOLUTION

272-2021

BE IT RESOLVED, that the Hon. Edward G. Donovan , Mayor of the Borough of Manasquan, and Borough Clerk Barbara Ilaria be and are hereby authorized to sign the Animal Control Contract with the Associated Humane Societies, Inc for the term commencing January 1, 2022 through December 31, 2022.

RESOLUTION

273-2021

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, New Jersey confirms the appointment of Douglas Anderson to Supervising Lifeguard as of November 15, 2021. No salary change. The appointee has met all the necessary requirements for the position.

RESOLUTION

274-2021

Governor's Council on Alcoholism and Drug Abuse
Fiscal Grant Cycle July 2020-June 2025

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FORM 1A

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Monmouth;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Manasquan, County of Monmouth, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the **Shore** Municipal Alliance grant for fiscal year **2023** in the amount of:

DEDR	<u>\$20,513.20</u>
Cash Match	<u>\$ 5,128.30</u>
In-Kind	<u>\$15,384.90</u>

TOTAL ALLIANCE DEDR BUDGET **\$41,026.40**

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

**RESOLUTION
275-2021**

BE IT RESOLVED, that the Hon. Edward G. Donovan, Jr., Mayor of the Borough of Manasquan, be and is hereby authorized to sign the Amendment to the Shared Services Agreement Between the Borough of Manasquan and the Borough of Sea Girt for the services of Chief Municipal Financial Officer and Qualified Purchasing Agent.

**RESOLUTION
276-2021**

BE IT RESOLVED by the Mayor and Council of the Borough of Manasquan, in the County of Monmouth, accepts the retirement of Kevin Thompson from the position of Superintendent of Public Works effective December 31, 2021.

**RESOLUTION
277-2021**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH
OF MANASQUAN, COUNTY OF MONMOUTH, NEW JERSEY,
AUTHORIZING ADVERTISEMENT FOR A FULL TIME
SUPERINTENDENT OF PUBLIC WORKS**

WHEREAS, on October 18, 2021 the Mayor and Council authorized the Clerk by motion and a second to advertise for the position of Full-time Superintendent of Public works in the Borough of Manasquan.

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NOW, THEREFORE BE IT RESOLVED on the 15th day of November 2021, by the Borough Council of the Borough of Manasquan, hereby authorize the Clerk to memorialize the motion taken on October 18 to advertise for a Full-Time Superintendent of Public Works.

**RESOLUTION
278-2021**

BE IT RESOLVED, that the Hon. Edward G. Donovan, Mayor of the Borough of Manasquan, be and is hereby authorized to sign the the Integra Realty Resources Coastal Proposal for Consulting and Appraisal Services for the Manasquan Gateway Project in the Borough of Manasquan.

**RESOLUTION
279-2021**

WHEREAS, the Borough of Manasquan is desirous of appointing the following Special Law Enforcement Officers Class II; and

WHEREAS, the Police Captain has submitted the following individuals for appointment as Special Law Enforcement Officers Class II for the Borough of Manasquan effective November 16, 2021, at the current contractual rate of \$17.15 per hour:

David Baez, Brick, NJ
Nicholas Casais, Wall, NJ
Christopher Lackner, Hazlet, NJ
Nicholas Romagnolo, Marlboro, NJ
Sarah Sharpe, Whiting, NJ
Dillion Smart, Long Branch, NJ

**RESOLUTION
280-2021**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF
MANASQUAN, COUNTY OF MONMOUTH, NEW JERSEY, APPOINTING
RAUL FLORES AS PART TIME DISPATCH IN THE MANASQUAN
POLICE DEPARTMENT**

WHEREAS, the Borough of Manasquan is desirous of appointing a part –time Dispatcher for the Manasquan Police Department; and

WHEREAS, the Police Captain has submitted the following individual for appointment as Dispatcher for the Manasquan Police Department at the current contractual rate of \$17.97 per hour.

Raul Flores, Toms River

**RESOLUTION
281-2021**

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

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Current Fund	\$1,906,492.63
Capital Fund	\$191,529.80
Water/Sewer Fund	\$19,942.08
Beach Utility Fund	\$10,769.08
Beach Capital	\$4,800.00
Recreation Building Trust	\$7,453.75
Recreation Trust	\$4,293.71
Unemployment	\$2,464.60
Developers Escrow	\$3,381.00
Animal Trust	\$1.20

Council Member Walsh made a motion to approve the consent agenda, seconded by Council Member Bryant. Motion carried by the following vote: “yes” Council Members Bryant, Lee, Mangan, Read and Walsh. “No” none.

Committee Reports

Public Safety Committee – Council Member Lee reported that the Police Department helped deliver a three day program to the High School seniors called “Not Even Once” with a goal to inform students about the dangers of opiates before they leave for college and it was led by Officer Stopera. He reported that the Turkey Run will be this Saturday and that there will be no parking signs posted on the route and he advised that there will be delays east of the tacks from 9 am until 1 pm.

Public Works and Construction Committee – Council Member Bryant recognized all three scouts for their achievements and he thanked Kevin Thompson for his service to the Borough throughout the years. He reported on the leaf pickup schedule and how to dispose of branches. He also reported on Chamber Events and the Turkey Run. He reported on a presentation he went to regarding flooding in the shore area. He went over the information that is out on the infrastructure of New Jersey and money that will be invested to improve the infrastructure.

Council President Mangan reported on the new hires in the finance department and the interlocal agreement with Sea Girt.

Beach and Recreation Committee – Council Member Read congratulated all three scouts for their achievements. He thanked council for their support in appointing Doug Anderson and he commented on the Not Even Once Program and that it is well received in the High School. He went over the beach sale dates.

Code and Land Use Committee – Council Member Walsh reported on the code/construction department and the amount of applications coming through the office.

Council Member Mangan made a motion to approve the pre-sale of beach badges to be memorialized at the next meeting, seconded by Council Member Walsh. Motion carried unanimously.

Audience Participation

Council Member Walsh made a motion to open the public portion, seconded by Council Member Bryant. Motion carried unanimously.

There being no comment Council Member Walsh made a motion to close the public portion, seconded by Council Member Mangan. Motion carried unanimously.

The closed session portion of the minutes begins on the next page. The signature and approval date are located on the last page following the closed session meeting minutes.

Council Member Walsh made a motion to close the regular meeting at 8:02 p.m., seconded by Council Member Mangan. Motion carried unanimously.

DATE APPROVED

12/6/2021